



अटल बिहारी वाजपेयी चिकित्सा विश्वविद्यालय, उ० प्र०, लखनऊ  
Atal Bihari Vajpayee Medical University, U.P., Lucknow

Letter No. 115...../Medical/2026/ABVMU

Date: 19/6/2026

**OFFICE ORDER**

With the approval of the Hon'ble Vice-Chancellor, the following faculty members are hereby appointed as **Member Secretaries of the respective Board of Studies in their concerned departments under the Medical Faculty (UG/PG).**

The details of the appointed Member Secretaries are given below:

S.NO	MEMBER SECRETARY NAME	DESIGNATION	DEPARTMENT	MOBILE NO.	E-MAIL	COLLEGE NAME
1	DR. SUNITI PANDEY	PROFESSOR & HOD	ANATOMY	9559994994	MS.DRSUNITI@GMAIL.COM	GSVM MEDICAL COLLEGE, KANPUR
2	DR. NOOR JAHAN BEGUM	PROFESSOR & HOD	PHYSIOLOGY	9449044980	NBEGUM343@GMAIL.COM	NARAINA MEDICAL COLLEGE AND RESEARCH CENTRE, KANPUR
3	DR. SHIKHA SAXENA	PROFESSOR & HOD	BIOCHEMISTRY	9997840945	SHIKHAPREM19@YAHOO.CO.IN	AUTONOMOUS STATE MEDICAL COLLEGE, PILIBHIT
4	DR. BIJAY KUMAR	PROFESSOR & HOD	PHARMACOLOGY	7607248213	DRBIJK20@GMAIL.COM	NARAINA MEDICAL COLLEGE AND RESEARCH CENTRE, KANPUR
5	DR. LUBNA KHAN	PROFESSOR & HOD	PATHOLOGY	8400331179	LUBNAPERWEZ@GMAIL.COM	GSVM MEDICAL COLLEGE, KANPUR
6	DR. SANJEEV SAHAI	PROFESSOR & HOD	MICROBIOLOGY	9415060323	SANSAHJ1@GMAIL.COM	AMAR SHAHEED JODHA SINGH ATAIYA THAKUR DARIYAON SINGH MEDICAL COLLEGE, FATEHPUR
7	DR. PREM CHANDRA SRIVASTAVA	PROFESSOR & HOD	FORENSIC MEDICINE	9760021772	PREMSHIKHA1115@REDIFFMAIL.COM	AUTONOMOUS STATE MEDICAL COLLEGE, PILIBHIT
8	DR. SANTOSH KUMAR BARMAN	PROFESSOR	COMMUNITY MEDICINE/SOCIAL AND PREVENTIVE MEDICINE	8787240056	SANTOSHB2474@YAHOO.CO.IN	GSVM MEDICAL COLLEGE, KANPUR
9	DR. BASUDEV PRASAD PRIYADARSHI	PROFESSOR & HOD	GENERAL MEDICINE	9415511634	PRIYADARSHIBP@YAHOO.COM	GSVM MEDICAL COLLEGE, KANPUR

CG City, Sultanpur Road, Lucknow-226002

Email: deanmedical@abvmuup.edu.in, medical@abvmuup.edu.in <http://abvmuup.edu.in>



अटल बिहारी वाजपेयी चिकित्सा विश्वविद्यालय, उ० प्र०, लखनऊ  
Atal Bihari Vajpayee Medical University, U.P., Lucknow

10	DR. SHAILENDRA KUMAR GAUTAM	PROFESSOR & HOD	PEDIATRICS	9235300677	DRSHAILENDRAGAUTAM@GM AIL.COM	GSVM MEDICAL COLLEGE, KANPUR
11	DR. VIKAS PATHANIA	PROFESSOR & HOD	DERMATOLOGY, VENEREOLOGY & LEPROSY	9599847519	VIKASCONGO@GMAIL.COM	COMMAND HOSPITAL CENTRAL COMMAND, LUCKNOW
12	DR. NASIR MAHMOOD	ASSOCIATE PROFESSOR & HOD	PSYCHIATRY	9554904778	NASIRMKHAN007@GMAIL.COM	AUTONOMOUS STATE MEDICAL COLLEGE SOCIETY, KANPUR DEHAT
13	DR. GAJENDRA VIKRAM SINGH	PROFESSOR	RESPIRATORY MEDICINE	9634660312	DRSINGHGV@GMAIL.COM	SAROJINI NAIDU MEDICAL COLLEGE AGRA
14	DR. NEERA KOHLI	PROFESSOR & HOD	RADIO DIAGNOSIS	9415402050	DRNEERAKOHLI@GMAIL.COM	HIND INSTITUTE OF MEDICAL SCIENCES, BARABANKI
15	DR. GEETA KARKI	PROFESSOR & HOD	ANAESTHESIOLOGY	8193980882	KRKGITS@GMAIL.COM	SHRI RAM MURTI SMARAK INSTITUTE OF MEDICAL SCIENCES, BAREILLY
16	DR. VIRENDRA SINGH	PROFESSOR & HOD	RADIATION ONCOLOGY	9044815664	SINGHV2003@GMAIL.COM	MOTI LAL NEHRU MEDICAL COLLEGE PRAYAGRAJ
17	DR. SANJAY KUMAR RAI	PROFESSOR & HOD	EMERGENCY MEDICINE	8708757213	SKRAI47@YAHOO.COM	SHRI RAM MURTI SMARAK INSTITUTE OF MEDICAL SCIENCES, BAREILLY
18	DR. DINESH KUMAR SINGH	PROFESSOR & HOD	IMMUNO HEMATOLOGY AND BLOOD TRANSFUSION	9670334499	ORDINESHSINGH7@GMAIL.COM	RAJARSHI DASHRATH AUTONOMOUS STATE MEDICAL COLLEGE AYODHYA
19	DR. RAJ KUMAR SINGH	PROFESSOR & HOD	GENERAL SURGERY	8400331088	RKSINGH.SURGE@YAHOO.COM	GSVM MEDICAL COLLEGE, KANPUR
20	DR. PARIJAT GUPTA	PROFESSOR	ORTHOPAEDICS	94150 16040	DRPARIJAT1@GMAIL.COM	DR. KNS MEMORIAL INSTITUTE OF MEDICAL SCIENCES, BARABANKI
21	DR. RUMA SARKAR ANAND	PROFESSOR & HOD	OBSTETRICS & GYNAECOLOGY	8601034337	RUMASARKARANAND@GMAIL.COM	BABA RAGHAV DAS MEDICAL COLLEGE, GORAKHPUR

CG City, Sultanpur Road, Lucknow-226002

Email: deanmedical@abvmuup.edu.in, medical@abvmuup.edu.in <http://abvmuup.edu.in>



अटल बिहारी वाजपेयी चिकित्सा विश्वविद्यालय, उ० प्र०, लखनऊ  
Atal Bihari Vajpayee Medical University, U.P., Lucknow

22	DR. ANIL KUMAR SRIVASTAVA	Professor & HOD	OPHTHALMOLOGY	9415110813	ASRIVASTAVALKO@REDIFFMAIL.COM	HIND INSTITUTE OF MEDICAL SCIENCES, BARABANKI
23	DR. ROHIT SHARMA	Professor & HOD	OTORHINOLARYNGOLOGY	9997449995	ROHITSHARMA.DR@GMAIL.COM	SHRI RAM MURTI SMARAK INSTITUTE OF MEDICAL SCIENCES, BAREILLY

**Duties of Member Secretary of the Board of Studies in Medical Faculty:**

The Member Secretary shall be responsible for coordinating and facilitating the academic and administrative functions of the Board of Studies of his/her respective department/discipline and shall perform the duties assigned by the University from time to time.

The detailed duties and responsibilities are as follows:

- 1. Organizes meetings of the Board of Studies**
  - Issues notices and agenda.
  - Coordinates meeting schedules with the Chairperson.
- 2. Maintains records and proceedings**
  - Records minutes of meetings.
  - Maintains attendance, resolutions, and official files/E-files.
  - Preserves records as required under university regulations.
- 3. Coordinates curriculum and syllabus matters**
  - Compiles proposals regarding syllabus revision, curriculum updates, competency-based medical education, and new academic programs.
  - Places these proposals before the Board for consideration.
- 4. Processes recommendations of the Board**
  - Forwards approved recommendations to the Faculty Board, Academic Council, Examination Committee, and other authorities as required.
- 5. Examination-related responsibilities**
  - Assists in preparation of panels of examiners, paper setters, moderators, and evaluators for consideration by higher authorities.
  - Coordinates subject-specific examination matters.
- 6. Ensures compliance with NMC and University regulations**
  - Maintains documentation related to curriculum reforms and academic standards.
  - Helps implement decisions approved by the Academic Council and University authorities.



अटल बिहारी वाजपेयी चिकित्सा विश्वविद्यालय, उ० प्र०, लखनऊ  
**Atal Bihari Vajpayee Medical University, U.P., Lucknow**

**7. Acts as the communication link**

- Coordinates between departments, affiliated colleges, faculty boards, and university administration.
- Handles official correspondence of the Board.

**8. Nomination of Core Committee/Group and Research Council Member**

- Member Secretary will give 05 to 10 members name as core committee/group and 02 members name for research council.
- Research proposals will be discussed in Board of Studies Meeting.

(Dr. Lokesh Agarwal)  
**Dean Medical**

**L. No./Dated: As Above**

Copy forwarded for information to:

1. Registrar, Atal Bihari Vajpayee Medical University, UP, Lucknow
2. All concerned colleges and Secretary of the Board of Studies in Medical Faculty (UG/PG), ABVMUUP, Lucknow
3. PS To Hon'ble VC, Atal Bihari Vajpayee Medical University, UP, Lucknow
- ✓ 4. To be uploaded on University Website.

(Dr. Lokesh Agarwal)  
**Dean Medical**